

STEPS TO SELF-MANAGE

Self-manage

What does self-manage mean?

You can choose to manage your own NDIS budget. If you choose this option, the NDIS will pay you or your nominee directly for the supports in your budget(s). If you self-manage you will have more choice and control over the disability supports you can buy.

Benefits

Maximise your NDIS package

Choice - choose the supports you want and need

Flexibility - use the providers you think are best

Capacity - employ or contract staff or have someone employ staff for you

Ability - negotiate your support costs and get value for money

Control - your budget

How?

What do you need to do?

Speak with your Local Area Coordinator (LAC) or NDIA Planner to discuss self-managing part or all of your plan.

What's required?

You must be able to:

- Select a preferred provider (Registered or non-registered)
- Request invoices from providers
- Claim expenses through the Participant Portal (MyPortal)
- Keep good records

Select Provider Type

Determine what works best for you:

- Registered providers - a provider must meet certain quality and safety standards to become registered with the NDIS.
- Non registered providers - some providers may not wish to become registered or may not be able to meet the NDIS quality and safety standards.

Reimagine your life

Determine what works best for you:

- Find and arrange the right supports
- Ensure your service providers are paid on time
- Manage your plan funds and submit payment requests to the NDIA
- Keep records of your plan purchases